University of Oxford Staff Pension Scheme (OSPS)

Advance notification of member retiring

Please complete this form in full by using BLOCK CAPITALS and by ticking the appropriate boxes. Please send the completed form to the Pensions Office.

Employer

To be completed by the employer

Title

Surname

Forenames

Address

Postcode

Home email address

Retirement Date   /   /   NI Number

Type of retirement   Normal   Ill health   Flexible

Salary changes in tax year of retirement and tax year before retirement   (WTE stands for whole time equivalent)

Please include periods of unpaid leave as a change to zero pay

Date of change	Annual Salary	Hours worked	WTE hours	Annual WTE salary
/ /	£			£
/ /	£			£
/ /	£			£
/ /	£			£
/ /	£			£

Flexible Retirements only   Please enter salary immediately after retirement   (column headings as above)

/ /	£		£

I confirm that the above-named member proposes to retire on the date shown above and that the salary details shown concur with our payroll records.

Signed

Date

Name

Position

RET1/Apr20

OSPS Reference