SplashBI - Splash plugin installation for Excel (version 5.4)

How to install the Splash XL/GL plug-in for Excel

It is advisable to confirm which version of Excel you have before beginning the installation steps. To find which version of Excel is present, navigate to **File** -> **Account** -> **About Excel**



CONNECT users will require 64-bit following the update to Office 2019 on 23rd January 2023.

There is no need to uninstall a previous version of the plugin as this installation will overwrite the existing files, however it will preserve your instance information.

Before installing the SplashBI plugin, ensure that Excel is closed and not running on your device.

Logging into Splash where a mismatch between server and plugin version is present will result in the following error message:



1. Log into SplashBI. Under Getting Started is the option to Download Excel Plugin.

Choose the correct version for your Excel as per the prerequisite step and commence the download.

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2. Click Open to begin the installation process.



3. Navigate through the steps by clicking Next also ensuring that the installation folder is kept as default.

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SplashBi Excel Plugin — 🗌 X	
Welcome to the SplashBI Excel Plugin Setup Wizard	Select Installation Folder
The installer will guide you through the steps required to install SplashBI Excel Plugin on your computer.	The installer will install SplashBI Excel Plugin to the following folder. To install in this folder, click "Next". To install to a different folder, enter it below or click "Browse".
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WARNING: This computer program is protected by copyright law and international treaties. Unauthorized duplication or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.	
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Confirm Installation	Installation Complete
The installer is ready to install SplashBI Excel Plugin on your computer.	SplashBI Excel Plugin has been successfully installed.
Click "Next" to start the installation.	Click "Close" to exit.
	Please use Windows Update to check for any critical updates to the .NET Framework.
< Back Next > Cancel	Cancel

Click Close to complete the setup.

4. Run Excel and locate the SplashBI ribbon. Select Login and choose the LIVE instance.

The version should display as Version 5.4 if successfully installed.

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	Remember Password
Version 5.4	Config Cancel Login